

# CERTIFIED FUNDING

## Loan Document Order Form

Piggy Back Second Lien (simultaneous closing of 1<sup>st</sup> & 2<sup>nd</sup> liens)

Complete each blank below on this form for most (but not all) closings.

We will prepare 2<sup>nd</sup> lien docs for closing and will release docs when  
1<sup>st</sup> Lien Note & Deed of Trust are received

Borrower's Name:
Co-Borrower's Name (if applicable): (exactly as will appear for vesting on 1st lien deed of trust)
Non-Borrowing Spouse? <input type="checkbox"/> NO <input type="checkbox"/> YES Name: (exactly as will appear on 1st lien deed of trust)
Property Address:

2 <sup>nd</sup> Lien Loan Amount: \$	1st Lien Loan Amount: \$	1 <sup>st</sup> Lien Rate:
Closing Date:	Time:	Document Date:
Funding Date:	Sales Price, if applicable: \$	

1 <sup>st</sup> Lien Lender's Name (as appears on 1 <sup>st</sup> Lien Deed of Trust w/ all DBA info)		
1 <sup>st</sup> Lien Lender's Name:		
Is this a mail out? If so, to whom?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Power of Attorney? (Purchase transactions only. Must be reviewed and OK'd prior to closing. Not allowed on all loans. Any docs without power of attorney verbiage will have to be redrawn.)	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Title Company Information	
Title Company Name:	
Title Company Address:	
Closing Agent Name:	Phone #
Closing Agent's email:	Email docs to:

Requested by info	
Completed by:	Date Requested:
Requestor's Phone #	Requestor's email:

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To fill in form online, go to our website: [www.certifiedfunding.net/colorado/f/Doc\\_Req.PDF](http://www.certifiedfunding.net/colorado/f/Doc_Req.PDF)